**Outbound Manager**

Reporting to FC manager

Founded in 2014 in the Czech Republic, Rohlik is the European leader of e-grocery in Central Europe. Already active in the Czech Republic ([Rohlik.cz](http://rohlik.cz/)), Hungary ([Kifli.hu](http://kifli.hu/)) and Austria ([Gurkerl.at](http://gurkerl.at/)), in Germany ([Knuspr.de](http://knuspr.de/)) and soon in Romania, Italy & Spain under the Sezamo brand. By owning its end-to-end operations, including all technology in-house, Rohlik provides a superior customer experience and the freshest food from local farmers and artisans, as well as a broad supermarket selection.

**Role Overview**  
The Warehouse Outbound Manager is responsible for the day-to-day operations of the Outbound picking, packing, shipments and warehouse planning departments. Responsibilities include staffing, training, health & safety, scheduling, order accuracy to support on time delivery, continued improvements and loss prevention. The Warehouse Outbound Manager is accountable for meeting the operational goals of the Fulfilment Centre. Kifli is in a fast growth mode and this position will require a leader who can help us define the processes, procedures, and systems necessary to support and sustain our long-term growth.

**What we expect from you**

* On-time delivery of outbound shipments by initiating, coordinating and enforcing program, operational and personnel policies / procedures
* Drive the process to ensure high level of customer satisfaction, accuracy
* Quality, safety and efficiency by employee involvement and team work.
* Warehouse operational requirements by scheduling and assigning works; follow up on work results.
* Maintain inventory accuracy by audit and preventive actions.
* Comply with warehousing, material handling and shipping requirements
* Direct the maintenance of physical conditions and appearance of the warehouse and maintain 5S
* Responsible for recruiting, selecting and training employees
* Develop employee performance by appraising, coaching, and counselling
* Establishes safety practises and hold others accountable for adhering to them

**What we look for**

* Experience in a leadership position within a warehouse environment within E-commerce and FMCG
* WMS, Lean and Six Sigma is a plus
* Ability to handle stressful situations with perseverance and professionalism
* Proven ability to develop and maintain positive and productive relationship in a Fulfilment Centre
* Proficiency with Microsoft Office applications especially Word, Outlook and Excel and WMS system or other.
* Good cross functional communication & interpersonal skills with the ability to work both independently and as part of a team
* Strong organizational skills and attention to detail - ability to manage multiple projects/assignments simultaneously
* Time management skills with the ability to prioritize and schedule tasks for the most efficient use of time
* Knowledgeable on safety practices, 5S best practices.
* Understanding of pick/pack/ship operations in high volume warehouse environment
* WMS implementation background
* Be highly motivated

**KPI’s typical for the position**

* incomplete orders
* % of delayed orders
* fulfilment center productivity
* additionals

**What we offer**

* Your work will have a direct impact on the company's results
* We will implement your good ideas almost immediately – not waiting for the approval of the headquarters somewhere in the world
* You will not be bound by corporate processes
* Your work has to be innovative and meaningful, we do not want to follow trends, but set them
* Last but not least, we mainly offer a fair reward and the possibility of professional growth and education, also a great bunch of people around and a legendary company events

